



## MEMORIAL HALL LIBRARY BOARD OF TRUSTEES MEETING AGENDA AND MINUTES

Meeting Date: Wednesday, April 9, 2014, 4pm

Minutes Approved: May 14 2014

Location: Admin Conference Room, Memorial Hall Library, 2 N. Main St, Andover

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### **Agenda --Trustees Meeting, April 9, 2014, 4:00pm**

#### Minutes

- Approve March minutes

#### Treasurer's Report(s)

- Accept March Treasurer's report

#### Director's Update

- Trustees Tea date change to Wednesday, May 28<sup>th</sup> – meeting before?
- Washington painting loan to AHS – first thoughts

#### Assistant Director's Report

- Page scholarships
- Landscape planning

#### Old Business

- Unwinding Memorial Hall Library Foundation
- Roof Deck planning

#### New Business

#### Adjournment

#### **Next meeting(s):**

May 28, 2014 Meeting/Trustees Tea

*Note: The May meeting was subsequently scheduled for May 14. The Tea remained on May 28.*



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### Minutes - Trustees Meeting, April 9, 2014

**Date:** Wednesday, April 9, 2014  
**Present:** Karen Herman, Tony Straceski, Larry Lamagna, Mark Yanowitz, John Hess, Carolyn Fantini, Molly Foley, Beth Mazin, Susan Katzenstein.  
**Minutes:** **The Minutes of the March meeting were approved as amended.**  
**Treasurer Report:** **The Treasurer's Report as of March 31, 2014 was approved.**

#### Director's Update

- The Trustee's Tea date has been changed to Wednesday, May 28 at 5 pm.
- The Andover Historical Society has requested the loan of the Library's George Washington at Monmouth painting for the Fall of 2015. Beth will supply the Board with more information at the next meeting. Karen would like it to be professionally cleaned by a Painting Conservator.

#### Assistant Director

- **Four Page Scholarships were approved at \$1500 each.**
- **Landscape Planning**  
Susan explained that she had consulted with landscapers Judy Wright and Leslie Frost regarding the overgrown plants on the Essex Street side of the building. It was decided that they should be removed and new ones planted. Paul Sanborn (director of Town Plants and Facilities) and his team removed the plants. Susan presented a preliminary plan for Essex St. and suggested additional plants for the Main Street side. She asked the Friends for \$6000 for this project. She will contact Bartlett and Noonan's for quotes for this work as well as for watering the patio container plants.

#### Old Business

- **Memorial Hall Library Foundation**  
Karen explained that the Foundation is still in the process of dissolution. She still has not heard from the attorney about the finalities. She hopes to conclude this process by the next meeting.
- **Roof Deck Plan**  
The members of the Roof Deck Committee are: Mark, Tony, Beth and Dean. There was much discussion specifically about layout and use possibilities. The use of IPE for the



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frame structure was agreed upon by the Board as well as a sand color for the concrete pavers. More decisions to be determined.

### **New Business**

- Karen reported that she contacted Skinner's regarding an appraisal to be done for insurance purposes for the Library's art. The cost would be \$250 per hour with a 4 hour minimum time and \$75 for travel time. Karen thinks the Board should prioritize the art pieces and Civil War items and go from there. All agreed. More discussion to follow.

Adjournment at 5:50 pm.

The next meeting will be Wednesday, May 28, 2014 at 4pm.

*Note: The May meeting was subsequently scheduled for May 14. The Tea remained on May 28.*

Respectfully submitted,  
Carolyn Fantini, Secretary